



# Articles of Incorporation for an Alberta Corporation

Public (when completed)

*Business Corporations Act*  
Section 6

This information is collected, used and may be publicly disclosed in accordance with s. 33(a,c), 39(1)(a,c) and 40(1)(c,e,f) of the *Freedom of Information and Protection of Privacy Act*; the *Business Corporations Act* and the *Common Business Number Act*. It is required for the purpose of issuing a certificate of incorporation and assigning a Canada Revenue Agency business number to the corporation. Questions can be directed to the Service Alberta Contact Centre at [cr@gov.ab.ca](mailto:cr@gov.ab.ca) or 780-427-7013 (toll-free 310-0000 within Alberta).

**1. Name of Corporation**

**2. The classes of shares, and any maximum number of shares that the corporation is authorized to issue:**

**3. Restrictions on share transfers (if any):**

**4. Number, or minimum and maximum number, of directors that the corporation may have:**

**5. If the corporation is restricted FROM carrying on a certain business, or restricted TO carrying on a certain business, specify the restriction(s):**

**6. Other rules or provisions (if any):**

**7. Authorized Representative/Authorized Signing Authority for the Corporation**

_____	_____	_____
Last Name	First Name	Middle Name (optional)
_____	_____	_____
Relationship to Corporation	Email Address	Phone Number (optional)
_____	_____	
Date of Submission yyyy-mm-dd	Signature	

# Articles of Incorporation for an Alberta Corporation

## *Business Corporations Act*

### INSTRUCTIONS

Use this form to create Articles of Incorporation for an Alberta corporation. The completed form must be submitted to an authorized [Corporate Registry Service Provider](#). The authorized representative of the corporation must present their identification to the service provider in order to register this information.

- Item 1. Enter the proposed corporation name.
- Names of limited corporations must comply with Sections 10 and 12 of the *Business Corporations Act*.
  - Names of unlimited liability corporations must comply with Sections 12 and 15.4 of the Act.
- Item 2. Enter the details required by Section 6 (1) (b) of the Act, including details of the rights, privileges, restrictions and conditions attached to each class of shares. All shares must be without nominal or par value and must comply with the provisions of Part 5 of the Act.
- Item 3. If restrictions are to be placed on the right to transfer shares of the corporation, enter a statement to this effect and give the nature of such restrictions. If transfer will NOT be restricted, enter "NONE".
- Item 4. Enter the number of directors, or a minimum and a maximum number of directors.
- Item 5. If restrictions are to be placed on the business a corporation may carry on, enter the restrictions and indicate whether they are restricted FROM carrying on business or restricted TO carrying on the particular business. If there are no such restrictions, enter "NONE".
- Item 6. Enter any rules or provisions permitted by the Act or Regulations to be set out in the by-laws of the corporation that are to form part of the Articles, including any pre-emptive rights or cumulative voting provisions.
- If there are no rules or provisions, enter "NONE".
  - If the corporation will be an unlimited liability corporation, ensure the exact unlimited liability provisions of Section 15.3 of the Act are included in this section.
- Item 7.
- Enter the first and last name of the authorized individual. The middle name is optional.
  - Select the appropriate relationship to the corporation.
  - Enter the telephone number of the signing authority.
  - Enter the email address of the signing authority.
  - Enter the date of submission.
  - Ensure the form is signed.

### These articles must be submitted with the following:

- Notice of Address.
- Notice of Directors.
- Notice of Agent for Service for Alberta or Extra-Provincial Corporation
- An [Alberta Name Search Report \(NUANS Report\)](#), dated not more than 90 days from the date the Articles of Incorporation are submitted to your authorized service provider.
  - The Alberta Name Search Report is not required when the corporation will have a number name assigned by the Registrar of Corporations.
- When the information in any of Items 2-6 exceeds 200 characters/spaces, your service provider may require the information for each item to be submitted as a separate electronic text (.txt) document. Each text document must be clearly identified as a schedule or attachment for one specific item in the Articles.

### Business Number

Corporate Registry will apply to the Canada Revenue Agency for a business number on behalf of the corporation. The business number will be emailed to the corporation within seven to ten days of incorporation.

The corporation may use either its corporate access number or its business number to submit future updates to Corporate Registry.